

MORRIS CANAL GREENWAY PLAN RFP



Information Session
December 8, 2011

Who's Involved?

- ▶ City of Jersey City
- ▶ North Jersey Transportation Planning Authority
- ▶ Steering Committee including
 - NJDEP/SHPO
 - Canal Society of NJ
 - Jersey City Redevelopment Agency
 - NJ TRANSIT

Purpose

- ▶ Prepare a comprehensive plan for a bicycle and pedestrian greenway on the former Morris Canal right-of-way with connections to other regional facilities



Above: Lock 22 East in Jersey City

Study Area

- ▶ Dearth of off-road bike/ped facilities in Jersey City
- ▶ 26% of those who live and work in Jersey City walk or bike to work





Minimum Scope of Work

- ▶ Task 1 – Data Collection and Review, Project Website
 - Review existing documents and collect new data

 - Identify
 - Location
 - Ownership
 - Impediments/Constraints
 - Regional facilities
 - Potential ROW
 - Environmental screening

Minimum Scope of Work

- ▶ Task 2 – Delineation of Greenway Route, Public Meeting 1
 - Off-road to the greatest extent possible



Above: Lock 21 East in Jersey City

Minimum Scope of Work

- ▶ Task 3 – Design Guidelines
 - Low-maintenance, low-cost, eco-friendly
 - Consider
 - Materials
 - Signage
 - Historic Markers
 - Lighting
 - Landscaping
 - Safety

Minimum Scope of Work

- ▶ Task 4 – Implementation Strategy and Public Meeting 2
 - Consider
 - Cost estimates
 - Funding source
 - Responsible agency
 - Timeframe
 - Phasing plan
 - Interim treatments
- ▶ Task 5 – Draft Final Report
- ▶ Task 6 – Final Report

Minimum Scope of Work

- ▶ Concurrent Tasks
 - Project Management and Communication (including monthly invoicing)
 - Steering Committee Meetings
 - Public Meetings
 - Website
 - FTP Site
 - Quality Control

Consultant Selection Criteria

- ▶ Excellent written and oral communication skills
- ▶ Bicycle facility planning
- ▶ Pedestrian facility planning
- ▶ City planning and urban design for a highly-urbanized environment
- ▶ Public outreach

Proposal Evaluation Criteria

- ▶ Cost Proposal (10%)
- ▶ Consultant Team Qualifications (20%)
- ▶ Technical Approach (25%)
- ▶ Understanding of Scope of Work (25%)
- ▶ Creativity and Innovative Ideas (10%)
- ▶ Schedule and Deliverables (10%)

Technical Proposal

- ▶ Summary Statement
- ▶ Statement of Qualifications
- ▶ Scope of Work/Project Approach and Timeline
- ▶ Proposed Schedule of Deliverables

Technical Proposal (cont.)

- ▶ Proposed Schedule of Meetings/Presentations
- ▶ Jersey City Responsibilities
- ▶ Assumptions and Qualifications
- ▶ References

Technical Proposal (cont.)

- ▶ Business Registration Certificate
- ▶ Equal Employment Opportunity and Affirmative Action Requirements Forms
- ▶ Pay-to-Play Forms

Cost Proposal

- ▶ Cost plus fixed fee proposal for Scope of Work
- ▶ DBE/ESBE 15.6%
- ▶ Refer to sample budget in RFP package
- ▶ Cost Proposal must include:
 - the hours per task for each employee
 - the hourly wage rate for each employee with the effective date of hourly wage rates
 - identification of DBE/ESBE firm(s) on the consultant team
 - overhead rate
 - other direct expenses
 - fee
 - the length of time that the cost appraisal is considered valid

Insurance

- ▶ Comprehensive General Liability – \$1 million
- ▶ Automobile Liability Coverage – \$2 million
- ▶ Workers' Compensation Insurance – \$100,000
- ▶ Professional Liability Insurance – \$1 million

How to Respond

Submit ten (10) separately-bound copies of Technical Proposal including EEO/AA and Pay to-Play forms and one (1) copy of Cost Proposal in a separate, sealed envelope to the City of Jersey City's Division of Purchasing by Thursday, January 5, 2012 at 11 AM

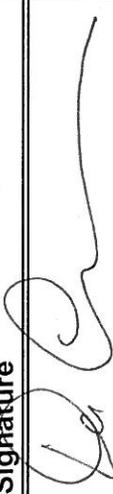
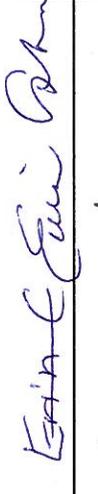
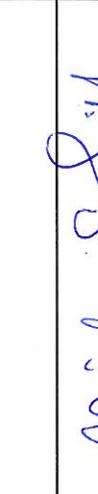
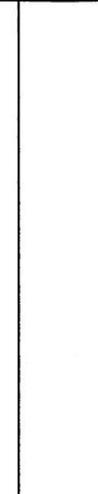
Important Dates

- ▶ Deadline for Written Questions – December 16, 4 PM
- ▶ Proposal Due Date – January 5, 2012, 11 AM
- ▶ Consultant Interviews – January 26, 2012
- ▶ Contract Negotiations – End January 2012
- ▶ Contract Execution – February 2012
- ▶ Project End – May 31, 2013

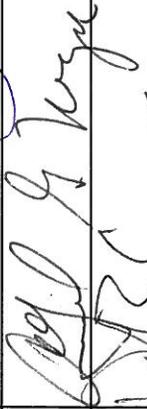
Questions

- ▶ Questions must be submitted in writing to Naomi Hsu by 4 PM on Friday, December 16, 2011
 - E-mail: hsun@jcnj.org
 - Fax: 201-547-4323
 - Mailing address:
Division of City Planning
30 Montgomery Street, Suite 1400
Jersey City, NJ 07302
- ▶ Responses will be posted on the City of Jersey City's website (www.jerseycitynj.gov)

City of Jersey City
 Morris Canal Greenway Plan RFP
 Information Session
 December 8, 2011

First	Last	Company	Phone	E-mail	Signature
David	Lustberg	Arterial	973-303-7614	dave@arterialstreets.com	
Adam	Alexander	CHA	973-538-2120	AAlexander@chacompanies.com	
Dave	Schwartz	CHPlanning	610-872-7500	David.Schwartz@chplanning.com	
Erin	Gehan	Dewberry	973-576-9698	egehan@Dewberry.com	
Daphne	Galvin	Dresdner Robin	201-217-9200	DGalvin@dresdnerrobin.com	
Jan	Saltiel Rafel	Edgewater Design	973-921-9211	jsaltiel@edgewaterdesign.com	
Michael	Lipko	Edgewater Design	973-921-9211	m.lipko@edgewaterdesign.com	
Leslie	Black	Fitzgerald & Halliday, Inc.	215-399-9582	lblack@fhiplan.com (DBE)	
John	Emilius	GEOD	973-697-2122	jemilius@geodcorp.com	
Ryan	Walsh	Howard/Stein-Hudson	917-339-0488	rwalsh@hshassoc.com	
Michael	Szura	Langan	201-398-4513	mszura@Langan.com	
Courtenay	Mercer	Mercer Planning Associates	732-354-1316	cmrcer@mercerplanning.com	
Jim	Yeager	Michael Baker Jr., Inc.	609-807-9515	jyeager@mbakercorp.com	

City of Jersey City
 Morris Canal Greenway Plan RFP
 Information Session
 December 8, 2011

First	Last	Company	Phone	E-mail	Signature
Linda	Gumeny	MKW + Associates	201-933-7809	lbumeny@mkwla.com	
Al	Meyer	Sam Schwartz Engineering	973-639-9629	ameyer@samschwartz.com	
Douglas	Adams	Sam Schwartz Engineering	212-598-9010	dadams@samschwartz.com	
Michael	Monteleone	Sam Schwartz Engineering	212-598-9010	mmonteleone@samschwartz.com	
Leslie	Peoples	Stantec	212-366-5600	Leslie.Peoples@stantec.com	

Morris Canal Greenway Plan RFP
Information Session
Thursday, December 8, 2011, 10:00 AM

Name	Organization	E-mail	Phone
Seth McDowell	Huff + Goodwin Architects	S.mcdowell@huffgoodwin.com	212.933.0596
JOE PERELLO	SUBURBAN CONSULTING ENGINEERS, INC.	jperello@suburbanconsulting.com	973-398-1776
MICHAEL SARA	Langan	MSara@langan.com	201.755.3808
Leslie Blecke	Fitzgerald & Kelly (DBE)	lblecke@fhiplan.com	215.399.9582
Coudreau Marcus	Mercer Planning Assoc	emercer@mercerplanning.com	732-354-1316
Michael MonHeleone	Sam Schwartz Eng.	mmonheleone@sam-schwartz.com	212-598-9010 x130
Dave Schwartz	CHPlanning	david.schwartz@chplanning.com	215-751-1400
Michael Lipko	Edgewater Design (DBE)	mlipko@edgewaterdesign.com	973-921-9211

**Morris Canal Greenway Plan RFP
Information Session
Thursday, December 8, 2011, 10:00 AM**

Name	Organization	E-mail	Phone
Elizabeth Cox	The RBA Group	ecox@rbagroup.com	973-946-5736
Susan O'Donnell	VHB	sodonnell@vhb.com	973-693-4488
Leslie Feyler	stantec	leslie.feyler@stantec.com	2123665600
ERIC THAULOUIS	CWT	jsteph.wrt@design.com	215 772 1471
JEFF WENGER	JC Planning	jeff@jcnj.org	201-547-5453

City of Jersey City
Morris Canal Greenway Plan Request for Proposals
Information Session
December 8, 2011
Q+A

1. Volume III of the North Jersey Transportation Planning Authority's FY 2012 Unified Planning Work Program states that the budget for the Morris Canal Greenway Plan is \$220,000. Is this figure inclusive of the 20% local match?

Yes, the TOTAL budget for the study is \$220,000, which includes the 20% local match.

2. Which agencies are on the consultant-selection committee?

The consultant-selection committee for the Morris Canal Greenway Plan includes representation by the North Jersey Transportation Planning Authority, the Jersey City Redevelopment Agency, the City's Mayor's Office, the City's Division of Engineering, the City's Division of Architecture, and the City's Division of City Planning.

3. Please clarify the consultant's responsibilities related to the publication of advertisements for public meetings in newspapers.

If the proposal of the selected consultant team includes advertisement of public meetings in newspaper(s), the City will assist the consultant with placing advertisements in newspaper(s). However, it will be the consultant's responsibility to cover the costs associated with the placement of any advertisements/notices.

4. Task 1 of the Scope of Work includes the verification of the location of the Morris Canal right-of-way. Are surveys required?

No, surveys are not required. The City has mapped the Morris Canal right-of-way based on an historic atlas from 1887. It is expected that the consultant shall refine the identified right-of-way by examining existing historical maps, documents, and other resources.

5. Task 1 of the Scope of Work includes environmental screening. What level of screening is expected?

It is anticipated that environmental screening will largely consist of the compilation, review, and analysis of historic maps/documents, existing data (from sources such as NJDEP and USEPA), and environmental reports completed for portions of the Morris Canal right-of-way.

6. The RFP states that the project manager for the consultant team shall have both a New Jersey Professional Planner license and AICP certification. Is there any leeway with this requirement?

**City of Jersey City
Morris Canal Greenway Plan Request for Proposals
Information Session
December 8, 2011
Q+A**

Proposals submitted by consultant teams that are not led by a project manager with both NJPP/AICP will NOT be rejected outright. However, failure to meet this requirement for evaluation may affect the scoring of the proposal. (One of the evaluation criterion is “Consultant Team Qualifications,” which has a weight of 20%.)