



**CITY OF JERSEY CITY
DEPARTMENT OF ADMINISTRATION
OFFICE OF EQUAL OPPORTUNITY/AFFIRMATIVE ACTION
280 Grove Street - Room 103
Jersey City, NJ 07302
Tel: (201) 547-4533; 5093 Fax: (201) 547-5088
Jerramiah T. Healy, Mayor
Jack Kelly, Business Administrator**

Dear Vendor:

Re: Jersey City Housing Authority (JCHA) Invitation for Bid

The Department of Administration, Office of Equal Opportunity is sending the enclosed contracting opportunities to you as a local, minority and/or women-owned business, supplier or sub-contractor.

We strongly encourage you to review the attached JCHA Invitation for Bid and immediately contact:

Kenneth Pinnock Jr.
JCHA Purchasing Agent
400 US Highway#1 (Marion Gardens)
Jersey City NJ 07306
Telephone 201-547-6791
Fax: 201-547-6643

Additionally, please notify the Office of Equal Opportunity/Affirmative Action at 201-547-4533 or extension 5093, if you plan to apply.

Sincerely,
Jeana F. Abuan
EEO/AA Officer